



Safeguarding Of Monies Deposited

In order for us to safeguarding your interest and assist us in promptly updating the monies received from you, we wish to remind you to take the following steps when making payment to us via cash/cheque deposits or online/interbank transfer:

- a. Do not bank in monies directly into your dealer's representative's personal bank account;
- b. Do not pay cash directly to your dealer's representative;
- c. Ensure you receive proper documentation including contract notes, receipts and monthly statements for your verification of the transactions undertaken;
- d. For manual cheque payment, please issue your cheque payable to "M & A Securities Sdn Bhd for your name as per NRIC";
- e. For payment via direct bank in or online/interbank fund transfer into our client's trust account, remember to:
 - i. Provide the bank-in slip of cash/cheque banked-in or evidence of monies transferred to our Operations Department directly;
 - ii. Confirm details of cash/cheque banked-in or monies transferred with our Operations Department directly;
 - iii. Verify the official receipts issued/setoff receipts/monthly statement sent to you and inform our Operations Department immediately if there is any discrepancy.